

## Creating An Account

1. Go to [www.LunchDeposit.com](http://www.LunchDeposit.com)
2. Click the **Sign Up** link in the account menu
3. Select the state in which your school district is located
4. Read LunchDeposit.com's term and conditions
5. If you agree to the terms, click the **I Agree** button
6. Enter your **email address**
7. Enter your **mailing address information**
8. Click the **Add Student to Request** button
9. Enter your student's **ID number** in the box located next to the Add Student Button (**This number is the same number that is on your student's ID card.**) If you don't know the number, please contact the Business Office and ask for Brenda or Deb.
10. Click the **Add Student** button
11. Repeat steps 8-10 until everyone is added
12. Click the **Next** button
13. Review your information
14. Click the **Send Request** button

Once your students' ID numbers have been validated you will receive an email with your account password. You will also receive an email welcoming you to LunchDeposit.com. That email states that you can now review your child's account and make deposits. At this time you will **not be able to make deposits.** This is an informational site only.

Special Note on Passwords:

Keep your password safe and available. Your password is case sensitive and must be entered exactly as shown in the email. A computer generates your password and no one at Meal Magic Corporation or the school district has access to it. If you forget it you will need to click on the Request New Password link. You may change your password once you have logged into LunchDeposit.com. There is a link to do that.

## Viewing Account History

1. Go to [www.LunchDeposit.com](http://www.LunchDeposit.com)
2. Click **Log In**
3. Enter your **user name** (This will be the email address you used to create the account)
4. Enter the **password** that was emailed to you
5. Click the **View History** link next to the child's name
6. To view history on another child, click the **Student List** link in the account menu